

ID Number (For Internal Use Only): \_\_\_\_\_

## CULTURE IN TRANSIT METADATA COLLECTION SHEET

*This form is intended to tell us about your item. Please fill it out to the best of your knowledge, including as many specific details as possible.*

Item Medium (photo, pamphlet, certificate, journal, etc.): \_\_\_\_\_

Name(s) Associated with Item (e.g. people appearing in photograph):

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Item Creator (e.g. photographer, illustrator, organization, company):

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Item Location (e.g. address, cross streets, neighborhood, etc. Be as specific as possible.):

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Date Item Was Created: \_\_\_\_\_

Item Size: \_\_\_\_\_

Donor's Relationship to Item: \_\_\_\_\_

Please Give a Detailed Description of the Item: \_\_\_\_\_

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**RETURN WITH ITEM TO BE SCANNED**